SICSA Datacenter Management Team
Activity Report
Week of 01/23/12 through 01/27/12

No.	Date	Task	Action(s) Taken	Results
1	01/23/12	Business Plan	1. Work on Business Plan	1. Concluded that it would be very difficult to rewrite Business Plan for Education without active input from eLearning
1	01/24/12	SDMT/MHD Meeting		1. See minutes of meeting
2	01/25/12	Meeting with Smartmatic Techs		1. Smartmatic requires physical servers 2. Physical isolation is a requirement 3. Dedicated network is a requirement 4. Dedicated connection to a couple offsite locations
3	01/26/12	Meeting with Smartmatic	1. Review outcome of previous day's meeting	1. Confirm results of previous day's meeting
4	01/26/12	Meeting with Gregoire	1. Obtain figures for Business Plan	1. Got information to complete Profit and Loss Statement for Business 2. Need to contact Accounting for information with respect

No.	Date	Task	Action(s) Taken	Results
				to the Start-up costs and Balance Sheet information
5	01/27/12	Visit Furniture Store	1. Visit furniture store to select furniture for Datacenter	1. Selected furniture for all the offices 2. Furniture for Conference will be bought later 3. Furniture for Datacenter residence not selected